



## Announcement of Rangsit University

### The Funding Support of the Research or Creative Work Presentations Fee at the International Conference and the Funding Support of the Research Publication in National & International Journals 2024

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In order to encourage and publish the research and creative work of staff in the community/society. The Executive Committee of Rangsit University considers it appropriate to support for expenses and reward of the national and international research and creative work. The criteria are as follows:

**No. 1** This announcement is affected from June 1<sup>st</sup>, 2024 onwards.

**No. 2** Cancel the announcement of Rangsit University on the funding support of the research or creative work presentations fee at international conferences and the funding support of the research publication in national and international journals in 2023, and please use this announcement of Rangsit University instead.

**No. 3** Definition of terms.

No. 3.1 “International research and creative work” means research and creative works that are approved by the committee and published in the international journal.

No. 3.2 “Research Article” means a research article or academic article that has been published in national and international journals and is not a review article.

**No. 4** Types of published research and creative work.

No. 4.1 Publication in the International Conference Proceedings.

It is the publication of an abstract or full paper in the International Conference Proceedings and the presentation of an oral or poster.

No. 4.2 Research publication in the national and international journals.

No. 4.2.1 The article has been published since June 2024.

No. 4.2.2 The article is published in the national journals that appear in the Thai Journal Citation Index Centre (TCI) database, group 1: (<https://tci-thailand.org/list%20journal.php>). The article can be found in the specified database.

No. 4.2.3 The article is published in the international journals that appear in the SCImago Journal Rank (SJR: [www.scimagojr.com](http://www.scimagojr.com)) database or the Scopus database ranked in quartiles 1, 2, 3, and 4 (Q1, Q2, Q3, and Q4). The article can be found in the specified database.

No. 4.2.4 In the case of research involving humans or animals, it must be specified a certification of approval number (COA. NO.) that provided from the Research Ethics Committee.

No. 4.2.5 It is an article that the researcher has certified as ethically correct and not copied from others.

No. 4.2.6 It is only a research article or academic research, not a review article.

**No. 5** Criteria for applicants eligible for publication funding support

No. 5.1 The requester must be personnel who passed the probationary period, have been officially appointed by the Personnel Office as full-time staff, and are not on study leave.

No. 5.2 The requester must be the corresponding author or first author, as clearly stated on the first page of the article.

No. 5.3 If there is more than one corresponding author (co-corresponding author) only a corresponding author working at Rangsit University.

No. 5.4 The requester must specify the workplace as Rangsit University on the first page of the article and use the Rangsit University email address @rsu.ac.th only.

No. 5.5 The research or creative work must not be a thesis or dissertation of the requester.

**No. 6** Criteria for supporting expenses and rewards for publication.

No. 6.1 Presentation and publication of research and creative work in the International Conference Proceedings according to No. 4.1 will be supported by the actual payment, but the total does not exceed 35,000 baht per academic year.

No. 6.2 Criteria for article publication in the national and international journals are as follows:

No. 6.2.1 The article is published in the international journals that appear in the SCImago Journal Rank (SJR: [www.scimagojr.com](http://www.scimagojr.com)) database or the Scopus database ranked in quartiles 1, 2, 3, and 4 (Q1, Q2, Q3, and Q4). The details are as follows:

Journal Ranking (Quartile)	Rate of support and rewards	The number of articles that can be requested for support per academic year
Quartile 1, Tier 1 (Q1 in the top 10%)	100,000 baht/article	Unlimited
Quartile 1 (Q1)	90,000 baht/article	
Quartile 2 (Q2)	70,000 baht/article	6 articles/academic year
Quartile 3 (Q3)	35,000 baht/article	3 articles/academic year
Quartile 4 (Q4)	15,000 baht/article	(Combine the two quartiles.)

No. 6.2.2 The article is published in the national journals that appear in the Thai Journal Citation Index Centre (TCI) database, group 1: (<https://tci-thailand.org/list%20journal.php>)

Journal Ranking	Rate of support and rewards	The number of articles that can be requested for support per academic year
TCI Group 1	10,000 baht/article	3 articles/academic year

No. 6.3 Supporting Rewards for Intellectual Property Work (Patents/Petty Patents)

Types of intellectual property work	Rate of rewards	The number of patents that can be requested for rewards per academic year
Patents	15,000 baht/patent	Unlimited
Petty Patents	5,000 baht/patent	

**No.7** Details for supporting the article's publication and rewards are as follows:

No. 7.1 Presentation and publication of research and creative work in the International Conference Proceedings that can be requested for the followed supporting expenses are as follows:

No. 7.1.1 Registration Fee - actual payment

No. 7.1.2 Expenses for proofreading - actual payment

No. 7.1.3 Expenses for preparing creative work - actual payment

No. 7.1.4 Traveling Expenses - If traveling by car within the country, gasoline expenses can be requested according to the university's criteria. If traveling by plane, both domestic and international flights can be requested to support only economy-class airfare.

No. 7.1.5 Accommodation Expenses - actual payment can be requested to support no more than 2 nights at a time, not accommodation costs in cases where the round trip can be completed within 1 day.

No. 7.2 The articles published in the national and international journals can be requested for the followed expenses:

No. 7.2.1 Article Fee - actual payment

No. 7.2.2 Proofreading- - actual payment

No. 7.2.3 Rewards can be calculated from rates of support and rewards according to tables No. 6.2.1 and No. 6.2.2 after deducting expenses in 7.2.1 and 7.2.2 (Note: Rewards must be deducted withholding tax of 3%).

**No.8** Related Documents

No. 8.1 Presentation and publication of research and creative work in the International Conference Proceedings must be submitted at least 30 days before travel, and the attached documents are as follows:

No. 8.1.1 The form named "Request for Supporting of the Research or Creative Work Presentations Fee at International Conference" (RSU.93) was signed by the requester and certified by the head of department and dean, respectively.

No. 8.1.2 A copy of the abstract or full paper is to be presented.

No. 8.1.3 Presentation Schedule and Registration Fee.

No. 8.1.4 Invitation letter or acceptance letter to join the conference.

No. 8.1.5 Expenses for preparing creative work - actual payment

No. 8.1.6 Traveling expenses - actual payment

No. 8.1.7 Accommodation expenses - actual payment

No. 8.1.8 Proofreading - actual payment

No. 8.1.9 In the case of more than one author affiliated with Rangsit University. The requester must attach a consent letter from all co-authors. (The forms can be downloaded from the Research Institute website, Rangsit University: <http://rri.rsu.ac.th/>) and signed.

No. 8.2 Articles published in national and international journals can be requested for support after receiving official acceptance certification from the journal's editor. The attached documents are as follows:

No. 8.2.1 The form named "Request for Funding Support of the Research Publication in National & International Journals" (RSU.94) was signed by the requester and certified by the head of department and dean, respectively.

No. 8.2.2 A copy of the published full paper that was certified by the journal's editor, along with the full paper's cover. In the case of online publishing, please specify the website that can be searched.

No. 8.2.3 Acceptance letter or acceptance certificate for publication.

No. 8.2.4 A printed document of the journal web page that is in the specified database.

No. 8.2.5 A printed document of the journal web page.

No. 8.2.6 In the case of research involving humans or animals, please highlight the certification of approval number (COA. NO.) that is specified in the article.

No. 8.2.7 In the case of more than one author affiliated with Rangsit University. The requester must attach a consent letter from all co-authors. (The forms can be downloaded from the Research Institute website, Rangsit University: <http://rri.rsu.ac.th/>) and signed.

No. 8.2.8 Expenses Detail Documents/Invoice/Advance

- Publication receipt, invoice, and statement in case of payment via credit card.

\*Please highlight the price and calculate the exchange rate on the date of payment if it is a foreign currency.

- Proofreading Receipt

(Note: The requester must fill out the receipt form (RSU.95) that can be downloaded from <https://rri.rsu.ac.th/download/6/18> and attach a copy of the identification card or passport signed.)

No. 8.3 Supporting Reward for Intellectual Property Work (Patents or Petty Patents) must be attached. The related documents are as follows:

No. 8.3.1 The form named: "Request for Funding Support of the Research Publication in National & International Journals" (RSU.94) was signed by the requester and certified by the head of department and dean, respectively.

No. 8.3.2 A copy of the patent number given to Rangsit University.

No. 8.3.3 Invention Details (if any)

No. 8.3.4 A copy of the identification card or passport

No. 8.3.5 In the case of more than one author affiliated with Rangsit University, the requester must attach a consent letter from all co-authors. (The forms can be downloaded from the Research Institute website, Rangsit University: <http://rri.rsu.ac.th/>) and signed.

**No. 9** The summary report of the presentation and publication of research and creative work in the International Conference Proceedings

No. 9.1 The requester must send the summary report according to the form named: "Summary of research publication and creative work" (RRI.01) to RSU Research Institute within 30 days of the International Conference, and attached the related documents as follows:

No. 9.1.1 Expenses detail documents /Invoice/Advance

- Publication receipt, invoice, and statement in case of payment via credit card.

No. 9.1.2 A copy of a published full paper or creative work.

No. 9.1.3 A copy of the certification.

No. 9.1.4 Pictures of participation in the conference: 2-3 pictures (require).

No. 9.1.5 Reference of the article in APA 7<sup>th</sup> style.

The vice president for research will be the authorizer to sign and approve the forms Request for Supporting of the Research or Creative Work Presentations Fee at International Conference (RSU.93) and Request for Funding Support of the Research Publication in National and International Journals (RSU.94), and the president will be the authorizer to sign and approve this announcement. In the case of requesting support that is not according to the criteria above, the consideration of the president is the final decision.

Announced on ๑๖ July 2024



(Dr. Attawit Ourairat)

President of Rangsit University